



**FAÇADE GRANT PROGRAM APPLICATION FORM**

**READ THE ENCLOSED GUIDELINES BEFORE COMPLETING THIS FORM**

NAME: \_\_\_\_\_

PROPERTY ADDRESS: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_

DESCRIPTION OF WORK TO BE DONE: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Please attach the following:

1. Photographs clearly showing existing conditions of the proposed area of improvements (if necessary).
2. Plans and specifications outlining the scope of the work.
3. Samples of all paint colors to be used if other than colors shown on the DOWNTOWN BENNETTSVILLE HISTORIC PRESERVATION PLAN COLOR SCHEME available in our offices.
4. COST ESTIMATE: \_\_\_\_\_
5. AMOUNT REQUESTED: \_\_\_\_\_

In order for my request for funds to be approved, I agree to follow the Downtown Bennettsville Historic Preservation District (HPD) plan or changes to the plan approved in advance by the City of Bennettsville’s Board of Architectural Review (BAR) and all other requirements as required. I also understand that monies, if available, are granted on a reimbursement basis following completion of the work.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
Property Owner

## ***FAÇADE GRANT PROGRAM GUIDELINES***

1. The Façade Incentive Grant Program has been established to stimulate quality design in compliance with the Downtown Bennettsville Historic Preservation District, and to provide limited financial assistance for persons making physical improvements to the facades of buildings located on public streets, parking lots, or other areas with public access.
2. Commercial structures located within the boundaries of the Bennettsville Historic Preservation District are eligible for grant applications.
3. Reimbursement grants are available for up to 50% of the total cost of the approved project. The maximum award is \$5,000. The minimum award is \$250.
4. Design specifications for the project improvements must be submitted for approval to the Board of Architectural Review and by the City of Bennettsville's Planning and Zoning Department. All necessary licenses and permits should be received prior to the work being done. Paint colors must be harmonious with the neighboring structures and/or indicative of the building's historic color. The planning department has recommended paint colors on file and will make recommendations. The size, color, and shape of a sign or awning must also meet the requirements as specified in the HPD and should complement the building and add to the historic flavor of the area. **FUNDING REQUIREMENTS OF THE CITY MUST BE MET IN ADVANCE OF THE WORK.** Changes made to the design after its approval jeopardizes the grant.
5. The applicant will be reimbursed the awarded amount upon completion of the work and submission of receipts and/or processed checks.
6. Work on the project must begin within three months and be completed within twelve months of the approval of the request or the grant will be forfeited.
7. To apply, fill out the attached form, include the necessary drawings/photographs, and return to Holly Swann, Manager of Planning and Zoning, PO Box 1036, Bennettsville, SC, 29512 or bring it to our offices at 501 East Main Street.
8. Once Staff has reviewed the application, the applicant will be notified of the outcome.
9. Limited funds are available and will be disbursed on a first come, first serve basis.