



# City of Bennettville

EXECUTIVE DEPARTMENT

P.O. BOX 1036

Bennettville, South Carolina 29512

## Monthly Reports

**Planning and Zoning Department**  
July 2020 Monthly Report

07/14/20	Building inspection hearings
07/21/20	City Council
07/23/20	Pre-bid inspections for RFB
07/20/20	Pre-Con Shady Rest group 2 & 3
07/27/20	BAR
07/29/20	Staff Project Meeting
07/31/20	CDBG needs assessment hearing
	CDBG Wells Street closeout hearing Wells St.

**Building**

36 building inspections were conducted	18 utility inspections
30 permits were issued	0 service applications
0 demolition clearance forms	6 Dilapidated structures letters
0 Orders of Demolition	1 Building Inspection Hearings
0 Summons	0 Structures Demolished
2 Business License and permit Violators	

**Code Enforcement notifications**

55 lot clearing, 5-TOWED CARS, 0 unlawful deposit – 1 tire, appliances

**Awarded Grants completed:**

CDBG- \$750,000/\$147,331 Wells Street Sewer (#4-CI-17-001)

RIA- \$487,900/\$63,600, Northern Water System upgrades(#R-18-1164)

SRF-Emergency Generators

**Awarded Grants in progress:**

CDBG- \$435,710/\$ 43,571, Shady Rest Demolition (#4-CE-18-003) *\*demolition in progress*

CDBG- \$747,700/\$106,500- Gravity Sewer line upgrade (#4-CI-19-002) *\*Advertised RFB*

**Application for Grants:**

SCRECOVERY: Crooked Creek PS & Surface Water Intake Improvements \$966,000

SCDNR: 200,000/50,000 -Flood Mitigation Assistance Grant Crooked Creek

SCDNR: Stormwater Study Phase 1 (pre-application approved) \$225,000

SCDPS- \$ 9,000 grant for PPE

HPG USDA \$50,000 pre- application. 50/50 match

Registered for CARES, FEMA & SCEMD COVID19

**Human Resources Dept.**

# Memo

**To:** Max Alderman, City Administrator & Dir. Of Public Utilities

**From:** Angela W. Ward, Asst. C.A. 

**cc:**

**Date:** August 10, 2020

**Re:** July Monthly Report Summary

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- Police Assessment administered to 1 applicant.
- Completed SCMIT Worker's Compensation annual renewal.
- Interviews for Electric Lineworker C.

# Memo

**To:** Max Alderman, City Administrator and Director of Public Utilities  
**From:** Rebekah D. Hayes, Director of Finance *Rebekah D Hayes*  
**Date:** August 7, 2020  
**Re:** July Monthly Report

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Following is a summary report for Municipal Court Administration, Finance and Business License Departments.

**Municipal Court:** Of the \$6,865.90 fines and fees revenue collected by Municipal Court, \$3,861.72 was remitted to the State Treasurer.

**Finance:** General Fund revenues year to date total \$1,806,386.05. Year to date expenditures total \$1,739,382.78. The Utility Fund revenues year to date total \$3,464,074.13. Year to date expenditures total \$3,199,968.32.

The balance of cash in various non-restricted, restricted, and assigned checking accounts totals \$4,576,936.80.

**Business License:** New businesses

None

PERIOD ENDING 07/31/2020

ACCOUNT DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020	% BDGT USED
Fund 10 - GENERAL FUND			
401 - TAXES	1,116,000.00	51,324.79	4.60
402 - LICENSES AND PERMITS	794,000.00	532,092.19	67.01
403 - FINES AND FORFEITURES	125,400.00	9,578.06	7.64
404 - UNRESTRICTED INTERGOVERNMENTAL	1,221,000.00	389,437.45	31.89
405 - RESTRICTED INTERGOVERNMENTAL	132,000.00	0.00	0.00
406 - SALES AND SERVICE CHARGES	973,200.00	271,095.16	27.86
407 - USE OF MONEY	41,700.00	1,985.31	4.76
408 - MISCELLANEOUS/OTHER	214,900.00	125,873.11	58.57
409 - OTHER FINANCING SOURCES & TRANSFERS	2,130,000.00	424,999.98	19.95
<b>TOTAL REVENUES</b>	<b>6,748,200.00</b>	<b>1,806,386.05</b>	<b>26.77</b>
410 - CITY COUNCIL	123,623.00	20,344.51	16.46
411 - CITY ATTORNEY	23,937.00	5,984.25	25.00
412 - MUNICIPAL COURT	139,931.00	34,089.60	24.36
413 - CITY ADMINISTRATION	209,757.00	60,425.84	28.81
414 - PLANNING & ZONING	181,210.00	54,954.53	30.33
415 - FINANCE	222,104.00	54,836.95	24.69
416 - HUMAN RESOURCES	38,359.00	11,974.35	31.22
417 - TOURISM, PARKS AND RECREATION	343,364.00	89,435.43	26.05
421 - POLICE	2,478,340.00	683,221.53	27.57
422 - FIRE	862,680.00	255,093.16	29.57
431 - STREETS AND SANITATION	1,168,172.00	315,282.37	26.99
432 - SHOP	62,978.00	16,270.25	25.83
433 - BEAUTIFICATION	178,271.00	50,617.43	28.39
440 - NON-DEPARTMENTAL	37,137.00	27,906.83	75.15
445 - DEBT SERVICE	384,142.00	6,629.51	1.73
450 - OTHER FINANCING USES & TRANSFERS	95,000.00	0.00	0.00
460 - CAPITAL OUTLAY	199,195.00	52,316.24	26.26
<b>TOTAL EXPENDITURES</b>	<b>6,748,200.00</b>	<b>1,739,382.78</b>	<b>25.78</b>
<b>Fund 10 - GENERAL FUND:</b>			
<b>TOTAL REVENUES</b>	<b>6,748,200.00</b>	<b>1,806,386.05</b>	<b>26.77</b>
<b>TOTAL EXPENDITURES</b>	<b>6,748,200.00</b>	<b>1,739,382.78</b>	<b>25.78</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>67,003.27</b>	<b>100.00</b>

PERIOD ENDING 07/31/2020

ACCOUNT DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 07/31/2020	% BDGT USED
Fund 30 - UTILITY FUND			
406 - SALES AND SERVICE CHARGES	16,917,300.00	3,460,831.44	20.46
407 - USE OF MONEY	60,000.00	3,242.69	5.40
408 - MISCELLANEOUS/OTHER	4,000.00	0.00	0.00
409 - OTHER FINANCING SOURCES & TRANSFERS	0.00	0.00	0.00
<b>TOTAL REVENUES</b>	<b>16,981,300.00</b>	<b>3,464,074.13</b>	<b>20.40</b>
465 - WATER TREATMENT PLANT	924,706.00	257,762.12	27.88
466 - WATER DISTRIBUTION SYSTEM	362,144.00	95,840.44	26.46
470 - WASTEWATER TREATMENT PLANT	466,943.00	106,270.31	22.76
471 - SEWER/STORMWATER COLLECTION SYSTEMS	158,985.00	38,276.40	24.08
475 - ELECTRIC TRANSMISSION SYSTEM	8,348,766.00	1,438,579.20	17.23
476 - GAS DISTRIBUTION SYSTEM	1,917,688.00	254,887.58	13.29
480 - UTILITY ADMINISTRATION	576,390.00	157,129.05	27.26
481 - UTILITY BILLING	530,102.00	154,632.45	29.17
485 - NON-DEPARTMENTAL	787,870.00	59,593.00	7.56
486 - CAPITAL GRANTS/CONTRIBUTIONS AND TRANSFER	1,875,200.00	424,999.98	22.66
490 - DEBT SERVICE	1,003,006.00	202,601.79	20.20
495 - CAPITAL OUTLAY	29,500.00	9,396.00	31.85
<b>TOTAL EXPENDITURES</b>	<b>16,981,300.00</b>	<b>3,199,968.32</b>	<b>18.84</b>
<b>Fund 30 - UTILITY FUND:</b>			
<b>TOTAL REVENUES</b>	<b>16,981,300.00</b>	<b>3,464,074.13</b>	<b>20.40</b>
<b>TOTAL EXPENDITURES</b>	<b>16,981,300.00</b>	<b>3,199,968.32</b>	<b>18.84</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>264,105.81</b>	<b>100.00</b>
<b>TOTAL REVENUES - ALL FUNDS</b>	<b>23,729,500.00</b>	<b>5,270,460.18</b>	<b>22.21</b>
<b>TOTAL EXPENDITURES - ALL FUNDS</b>	<b>23,729,500.00</b>	<b>4,939,351.10</b>	<b>20.82</b>
<b>NET OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>331,109.08</b>	<b>100.00</b>



# City of Bennettsville

Department of Tourism, Parks, & Recreation  
www.visitbennettsville.com

P.O. Box 1036, Bennettsville, SC 29512  
843-454-2142

**To: Max Alderman, City Administrator and Director of Public Utilities**  
**From: Elisabeth K. McNeil, Director of Tourism, Parks, and Recreation**  
**Date: August 3, 2020**  
**Re: Monthly Report for July 2020**

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The business office of the Tourism, Parks, and Recreation Department is operational at the Bennettsville Visitor Center (BVC). Our regular office hours are 9:00 a.m. to 5:00 p.m. Monday through Friday. Volunteers to assist in keeping the facility open each Saturday and Sunday are needed with training to be provided to all.

Effective June 1st, both the Bennettsville Community Center and Visitor Center (BVC) as well as all City parks opened to the public. Appropriate signage has been placed at all locations encouraging social distancing per CDC recommended COVID-19 guidelines. Several recreation classes are meeting at the BCC with instructors and participants gathering safely in groups and adhering to proper social distancing recommendations.

The first paid rental at the BCC since 3/18/2020 was held on 7/11/2020 due to COVID-19 restrictions. Additional events are being held, but cancellations due to COVID-19 continue to be recorded as well. Several organizations are using the BCC free-of-charge to conduct community events: Identogo by Idemia, a provider of a wide range of identity-related services with the primary objective being the secure capture and transmission of electronic fingerprints for employment, certification, licensing and other verification purposes, and the US Census Bureau.

Blake Sanders, principal of Studio Main LLC based in West Pelzer, has been hired as a consultant to develop the Bennettsville Parks and Recreation Master Plan funded by the National Recreation and Park Association's (NRPA) 10-minute Walk Campaign Planning and Technical Assistance Grant as well as conduct a tree inventory funded by the South Carolina Forestry Commission's Urban and Community Forestry grant. He spent two days in the City last week conducting discovery and data collection with site visits to all eight parks; speaking with staff, administration, and the Mayor; and facilitating the first Parks and Recreation Master Plan Steering Advisory Committee meeting. Information collected through community engagement by means of onsite interviews and/or online surveys will be critical to the success of the project. The result will include feasible recommendations, doable action steps including funding sources, and positive staff commitment.

Brittany Jones and I have been accepted to participate in Year 2 of the NRPA's Directors School and have received scholarships sponsored by Toro Company to cover the tuition for the virtual experience beginning August 14<sup>th</sup>. We look forward to the educational sessions as well as the opportunity to network with cohorts from around the US as we learn more about the field of parks and recreation.



**City of Bennettsville  
Fire Department**

Phone: 843-479-9001 ext.321

Fax: 843-479-1592

PO Box 1036

Bennettsville, SC 29512

**Memo**

**To: Max Alderman, City Administrator**

**From: Chris Burks, Fire Chief**

**Ref: Monthly Report**

**Date: August 1, 2020**

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**Calls:**

During the month of July, the Bennettsville Fire Department responded to a total of 55 calls. There were 29 calls in the City Limits, and 26 in the county coverage area.

**Public Relations:**

**Vehicles, Equipment, and Station Maintenance:**

Dive 4 – is out of service due to funding since March 2019

Tower 4 – is out of service and it is currently at Williams Fire Apparatus in Alabama

Car 41 – had the fan assembly replaced

**Fire Department Response Times:**

Our overall average response time for the month was 5.69 minutes. (dispatched to on scene)

Our average time on scene for the month was 30.59 minutes.

**Community Risk Reduction:**

Fire Marshal Wade Cheves did a total of 2 fire inspections due to COVID-19. Fire Marshal also did a walkthrough inspection with SC State Fire Marshal's Office and Office of School Facilities at Bennettsville Intermediate School.

The fire department installed a total of 5 smoke alarms.

**Points of Interest:**

BFD had 14 overlapping calls

Firefighters logged 307 hours of training for the month

BFD is currently digitizing hydrant locations on Active 911 (an app that is used by all members for call alerts through Marlboro Co. E-911 and mapping).

Bennettsville FD received Fire Safe SC Community Designation. Attached is additional information pertaining to this subject





141 Monticello Trail  
Columbia, SC 29203  
803.896.9800  
[www.firesafe.sc.gov](http://www.firesafe.sc.gov)

Released: July 8, 2020

## 57 S.C. Fire Departments Receive FSSC Community Designation

Fire Safe South Carolina (FSSC) has actively worked with local fire departments to develop community risk reduction (CRR) plans for their jurisdictions since its launch in June 2017. With the help of local fire departments, we have worked to reduce fire-related injuries, promote consistent messaging, improve data quality, and provide valuable resources.

“Outreach has been tremendous,” State Fire’s CRR Chief Josh Fulbright said. “Departments reported more than 1,500 CRR events, educating more than 250,000 citizens. We congratulate designees, to whom alarm resources are available, and are providing each a custom Fire Safe SC Community sign denoting their success.”

Fire Safe SC’s organizational partners include the S.C. State Firefighters’ Association, the S.C. State Association of Fire Chiefs, and the S.C. Fire Marshal Association. Together, they announce the following fire departments have been actively engaged and completed various goals for designation as a Fire Safe SC Community.

Awendaw McClellanville Consolidated Fire District  
Bamberg Fire District  
Barnwell Rural Fire Department  
Bennettsville Fire Department  
Bluffton Township Fire District  
Boiling Springs Fire District  
Bonham Fire Department  
Buffalo-Cherokee VFD  
Camden Fire Department  
Charleston Fire Department  
Cheraw Fire Department  
City of Newberry Fire Department  
City of Sumter Fire Department  
Clarendon County Fire Rescue  
Clemson University Fire & EMS  
Clinton Fire  
Columbia-Richland Fire & Rescue  
Crosswell Fire District  
Dacusville Fire Department  
Dorchester County Fire Rescue  
Fairfield County Fire Service  
Flint Hill Fire Rescue  
Florence Fire Department  
Georgetown City Fire Department  
Georgetown County Fire/EMS  
Grassy Pond Fire Department  
Hardeeville Fire Department  
Hartsville Fire Department  
Hilton Head Island Fire Rescue

Howe Springs Fire Rescue  
Irmo Fire District  
Kingstree Fire Department  
Lady’s Island-St. Helena Fire District  
Lancaster County Fire Rescue  
Lee County Fire and Rescue  
Long Branch Fire Department  
Lugoff Fire Rescue  
Mauldin Fire Department  
McCormick Fire Department  
Midway Fire Rescue  
Murrells Inlet-Garden City Fire District  
North Charleston Fire Department  
Orangeburg County Fire District  
Parker District Fire Department  
Pelham-Batesville Fire Department  
Pickens Rural Fire/Rescue  
Piedmont Park Fire District  
Prosperity/Stoney Hill Fire Department  
Sandy Branch Volunteer Fire Department  
Santee Fire District  
Sheldon Township Fire District  
St. Andrews Fire Department  
Taylors Fire Department  
Tega Cay Fire Department  
West Columbia Fire Department  
Westview-Fairforest Fire Department  
Williamsburg County Fire Department

Unite. Engage. Support. Serve.



# MEMO

**To:** Mayor and City Council

**From:** Chief Kevin J. Miller

**CC:** Max Alderman

**Date:** Tuesday, August 04, 2020

**Subject:** Monthly Police Reports (July 2020)

Dear Mayor and Council,

As always, it is a privilege and honor to serve as your police chief. I am happy to report that all members of the B.P.D. are currently Covid free. Also, this past month, enforcement measures were increased. As a result, we have seen a rise in arrests/citations issued and a reduction in overall violent crime reported. I attribute this to a well-planned operation between B.P.D. staff, SLED, and Probation. We will continue to plan operations; accordingly, moreover, take any and all necessary initiatives to reduce crime, maintain order, and keep everyone safe in our wonderful city.

The July 2020 Monthly Police Department Report begins with the Patrol Division. Officers wrote a total of 27 uniform traffic tickets and 180 warnings. Traffic enforcement continues to be monitored on a bi-weekly report, which records overall officer activities. We continue to focus on certain areas within the city, which receive complainants. Over the month of July, S. Everett, Hudson, Beauty Spot, Marshall, State, Hamlet, N. Cook, W. Main, Country Club, and King Street. Officers have also been assigned to a "special traffic assignment" in the area of Tator House Road due to a citizen complaint. Officers will continue to monitor this area and use discretion regarding enforcement action taken.

It is imperative the all officers continue to exercise officer discretion and use good judgement during traffic enforcement as accordingly. In addition, we have seen a reduction in commercial vehicles found to be in violation of route restrictions/City ordinance. When these violations do occur, enforcement is still being documented and handled accordingly. The patrol Division also made a total of (12) arrests, conducted 12,767 property checks, wrote 420 incident reports, served 15 warrants, 155.5 hours of downtown foot patrol, and delivered 275 property check cards. Patrol Officers are also continuing to have a "heavy presence" in areas of the city that have been negatively affected by violent crime. This includes increased foot patrols and community engagement. In my opinion, considering all factors, enforcement actions taken by the Patrol Division were satisfactory for the month of July.

The Detective Division continues to play an important role in our ability to solve criminal cases and resolve citizen complaints. In July, Detectives have seized guns, drugs, and made several arrests including but not limited to the following: Burglary, Unlawful Carrying of a Handgun, Possession with Intent to Distribute Crack/Ecstasy/Marijuana, and Felon in Possession of a Handgun. Detective also have contributed with downtown foot patrols and filling in when needed concerning coverage issues. I also want to thank detectives and officers for participating in this months Community Kitchen event.

The Administrative and Training Division continues to ensure that officers are not only in compliance with mandatory training/instruction but receive the proper equipment through the pandemic. SRO's are also being utilized to fill in when applicable on-shift and as security at city hall.

Animal Services responded to (32) calls of service. Officer Walters also set (12) traps and impounded (21) animals. Animal Services is still maintaining a complete log of all enforcement activities and an animal intake form during each month to help with accountability. Officer Walters continues to fill in on day shift when we experience staff shortages. Officer Walters ability to answer police calls and respond to emergencies has great benefits and continues to help improve police department efficiency.

Administration staff (Mrs. Baker and Ms. McCall), recorded 420 incident reports, 12 accident reports, completed 7 background checks, placed 102 summons, 180 warning citations and 15 warrants into Law Trak. They served 112 customers in the lobby, completed 108 timesheets, completed the monthly ticket report, made 6 appointments for staff, as well as, helped citizens with 0 fire reports.

In conclusion, I would like to ask all City officials for added support! Officers with the B.P.D. put their lives on the line each and every day not only during the middle of this unfortunate pandemic but in an environment where they have to contest with rising violent crime and hostility witnessed not only throughout the region but the country. There are great officers here at the B.P.D. and we need to recognize them for their efforts and the service they provide to the citizens and visitors alike. I stand behind each of them and will continue to provide them with the strong leadership they all deserve.

Respectfully yours,

A handwritten signature in black ink, appearing to read "Kevin J. Miller", written over a horizontal line.

Chief Kevin J. Miller

# memo

## **City of Bennettsville Public Works**

**To:** Max Alderman, City Administrator

**From:** Bill Parrish, Director of Public Works 

**Date:** August 3, 2020

**RE:** July Monthly Report

### **Street and Sanitation**

1. A total of 459.05 tons of Municipal Solid Waste (MSW) was collected and transported to Lee County Landfill. This month the total was 15.07 tons more than the previous month. Total cost for June was \$13,059.98. Leaves, Limbs, and yard debris totaled 210 tons for the month. This was 11 tons more than the previous month. A total of 44.09 tons of brown goods was collected. This was 5.44 tons more than the previous month.
2. We continued that mandating all our employees must wear their masks while at work or on duty.
3. We continue to keep the doors locked to the general public since we have no barriers separating the public from the employees at this time.
4. We have made several sidewalk repairs
5. We run the streetsweeper as staffing allows.
6. Some mowing and cleaning of vacant lots has been performed by department, but only after the Planning and Zoning Department has followed the procedures in place to notify owners. Inquiries about any enforcement issue should be directed to the Planning and zoning Department.
7. Department staff are continually monitoring areas with potential drainage issues and working on improving them with assistance from the South Carolina Department of Transportation depending who owns the highway where the problem exists.

8. Mosquito spraying continues daily, Monday through Friday. This is performed in the early evening normally between 5:30 and 7:30.

9. We have completed the Recycling Efforts of Commercial Business/Industry Fiscal Year 2020 Reporting Survey.

#### **Maintenance Shop**

1. We had several mechanical issues this month. Down time for several vehicles was a little long due to having to wait on parts to be shipped. The shop has also worked on several other department's vehicles.

#### **Beautification & Recycling**

1. We have now started our regular beautification duties such as pruning, mowing, etc. during their daily activities. However, we continue to use members of this crew in the absence of other department employees during periods of annual and other leave.

2. We continue to operate two recycling drop-offs for residents wishing to recycle.

# Memo

**To:** Max Alderman, City Administrator/Director of Utilities

**From :** LEE JOHNSON, NAT. GAS SUPERVISOR

**Date:** 08,03,2020

**Re:** Monthly Report for JULY , 2020

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## Department Work Orders:

- New Services – 0
- Miscellaneous Work Orders – 61
- Locate work orders - 66

## Monthly Activities

1. ALL Maintenance on my Regulator Stations are complete , greased , checked for any leaks , sanded & painted and all border guards around stations have been sanded & painted .
2. I sent one of my guy's for a PHMSA DOT DRUG TEST to keep in compliance on my state & federal drug program ....
3. I assisted U-40 with finding under ground power service , so they wouldn't have to run a new service to customers house on Cypress Ln.
4. My guy's assisted electric crew with running a new under ground primary line on Evergreen Court housing projects .
5. East main st. ext . H.P 2 inch steel gas main Replacement job is complete , old steel main is cut out and 150 ft of new treated gas main is in service now . it is 3 ft . under the bottom of the canal ditch so it want be hit by any debris from this point on . We didn't loose any pressure or volume of gas to any down stream customer's .

# Monthly reports for July 2020

## Electric departments

repaired 5 street lights

repaired 13 security lights

installed 0 new security lights

responded 34 misc service calls

new service 0

26 locates

## Temporary service 1

system rehab work: holly street line broke

repair line at Bennettsville school

repair single phase on mckellar street

repair 40 ft pole on Ellison street

repair underground on cypress land

repair underground on evergreen court



**PURCHASING  
DEPARTMENT**

# Memo

**To:** Max Alderman, City Administrator and Director of Public Utilities

**From:** Tasha Townsend, Purchasing Agent *T.T.*

**Date:** August 3, 2020

**Re:** Purchasing Department Monthly Report

Attached is the Purchasing department's monthly report for July 2020. Please let me know if you need any further details.

**Att:**  
Monthly Report  
Purchase Order Report

## **Purchasing Report July 2020**

- **There were a total of 218 approved purchase orders. Of those, 148 have been completely processed, and 70 are still pending. All purchase orders were processed in compliance with our purchasing ordinance.**
- **Of the approved purchase orders, 4 were for utilities inventory supplies. The items were ordered, received, and stocked accordingly.**
- **Obtained several quotes and coordinated service calls for departments as requested.**
- **Maintained the fuel system, including tanks, pumps, and Fuelmaster software. One (1) order was placed for gasoline and diesel fuel for the City Hall location.**
- **Fuel pumps and tanks were inspected, by Meco, at the Public Safety complex. Once we were notified that everything checked out okay, diesel and gas tanks were filled at this location. Pumps are now operable and being utilized by the Police and Fire departments.**
- **Maintained the worker's compensation insurance certificates for current vendors. These certificates are audited by the SC Municipal Insurance and Risk Financing.**
- **Assisted the utilities departments with customer service calls, preparing work orders, and dispatching.**

## Monthly Report for July 2020

**To:**

**Max Alderman**

### Water Treatment Plants

- Ran water plant, collected samples, ran all test, calibrated meters & did all paperwork
- Checked all well systems-Lyall St., Coxe Rd. East, Odom Rd., Sandy Grove Rd., Gibson Hwy., New Gibson Hwy., Beauty Spot Well, Lake pump house, Old Beauty Spot/Wallace Rd., & Beauty Spot Rd. / International Rd., Raw Water Station & Beauty Spot/E. Main Ext. Grass cut at every well site by plant staff. Check all generators weekly.
- Butler Electric made emergency call at Wallace well and replace junction box and main wire leads on well head.
- Butler Electric replaced the tubing and fittings on the Lyalls Street finish water flow meter. Replaced damaged module on the TVSS unit at the Old/New Beauty Spot Well. Installed surge protector at the new Gibson Well. Repaired damaged connections and installed new Nema 3R junction box at the Wallace Road Well.
- Installed chlorine solenoid valve @ Lyall St.
- Perkinson valve company replaced motor on filter valve
- Had CEU class at Community center given by SCRWA
- Backwashed filters 2 times

On Call schedule for WTP-843-544-3786

6/29/20 – 7/5/20 – Michael Leggett

7/6/20 – 7/12/20 – James Rogers

7/13/20 – 7/19/20 – Freddy Stubbs

7/20/20 – 7/26/20 – James Altman

7/27/20 - 8/2/20 – Michael Leggett

### Wastewater Plant:

- Checked ALL Lift stations, Atkins St, Ayers St, County Complex, Creek, Eugene Copeland, Evans, Federal, Fletcher St, Glenfield, Grove Park, Hamlet Hwy, Hanes, Hunter St., Industrial Park, Ladavanh's, Lakeside, Morris St., Motel, Oakwood, Powell, Wal-Mart
- Vacuumed out lift stations- Atkins St, Ayers St, County Complex, Creek, Eugene Copeland, Evans, Federal, Fletcher St, Glenfield, Grove Park, Hamlet Hwy, Hanes, Hunter St., Industrial Park, Lakeside, Morris St., Motel, Oakwood, Powell, Wal-Mart
- Added oil to State Prison generator
- Reset aerator for middle basin #3/#5

On Call schedule for WWTP-843-544-6024

6/29/20 – 7/5/20 – Rickie Huckabee

7/6/20 – 7/12/20 – Rickie Huckabee

7/13/20 – 7/19/20 – Julian Kimrey

7/20/20 – 7/26/20 – Julian Kimrey

7/27/20 - 8/2/20 – Danny Locklear

**MONTHLY REPORT  
WATER DISTRIBUTION/  
WASTEWATER COLLECTION  
JULY 2020  
Mike Belcher, Supervisor**

**Water Distribution:**

Responded to 16 service line/meter water leaks and 2 main line leaks  
Checked, replaced water meters, or got readings for meter readers 62  
Responded to 21 water related miscellaneous service calls  
Responded to 42 SC 811 Locate Tickets by locating and marking our water lines to prevent damage and interruption of service due to construction by others.  
Replaced 4 water service lines

**Wastewater Collection:**

Responded to 56 sewer blockage calls  
Camera Inspected 3 locations in the sewer system  
Responded to 42 SC 811 Locate Tickets by locating and marking our water lines to prevent damage and interruption of service due to construction by others.

Receiving and reviewing Backflow Test Reports from our commercial customers to ensure their devices are operating properly.

Continued sewer line inspection and cleaning as part of compliance with EPA's CMOM (Capacity, Management, Operations and Maintenance) regulations.

**Grant Funded System Improvement Projects:**

The Wells Street Area Sewer Upgrade CDBG Project is now completed. The grant award amount was \$750,000 and total project cost was \$890,468. IPR Southeast was the construction company and we are still waiting for the S.C. Department Commerce to approve the Final Change Order and Pay Request.

The Northern Water System Upgrades Project in the Shady Rest Park area is now complete. This is a SC Rural Infrastructure Grant we applied for in the amount of \$487,900 and a total project cost of \$581,321. Southern Fiber Construction and Management Co, LLC was the construction company and the Grant is closed out.

On June 12<sup>th</sup> we were awarded another CDBG Grant amount of \$747,700 to replace 3100 feet of 15 in gravity sewer line at a total project cost of \$854,200. This is the city's main sewer outfall line that runs parallel to Crooked Creek to the Wastewater Plant. This project was advertised for bids and the Bid Opening was held on August 6, 2020 and we are awaiting the results of the Bid Tabulation and Recommendation Package. It will probably take 6 weeks before we get permission from SC Department of Commerce to award the contract. Then about 4 weeks later we will have the Pre-Construction Meeting and then the Notice to Proceed will begin and the contractor will have 90 days to complete the construction.

In March 2021, I plan to apply for both CDBG and RIA Grants again after further evaluation of the water and wastewater areas.