



# City of Bennettsville

EXECUTIVE DEPARTMENT

P.O. BOX 1036

Bennettsville, South Carolina 29512

# MONTHLY REPORTS

SOUTH CAROLINA'S FIRST "GREAT" TOWN  
"Governor's Rural Economic Achievement Trophy"

**Planning and Zoning Department**  
**August 2020 Monthly Report**

08/14/20                    CDBG Demo "West Bennettsville" Application hearing  
08/18/20                    City Council

**Building**

28 building inspections were conducted	18 utility inspections
20 permits were issued	1 service applications
0 demolition clearance forms	2 Dilapidated structures letters
0 Orders of Demolition	1 Building Inspection Hearings
1 Summons	4 Structures Demolished
2 Business License and permit Violators	

**Code Enforcement notifications**

29 lot clearing, 2-TOWED CARS, 0 tire, appliances

**Grants to be closed out:**

CDBG- \$750,000/\$147,331 Wells Street Sewer (#4-CI-17-001)

**Awarded Grants in progress:**

CDBG- \$435,710/\$ 44,680 Shady Rest Demolition (#4-CE-18-003) *\*demolition in progress*

CDBG- \$747,700/\$106,500- Gravity Sewer line upgrade (#4-CI-19-002) *\*bid award in progress*

SC Department of Administration Cares Act –

- (FA-000556) Goods and Services- \$4,255.44 *\*COVID19*
- (FA-000428) Paid sick /admin leave \$4,541.51 *\*COVID19*

**Application for Grants:**

SC Emergency management Division Grants recovery:

- Crooked Creek PS & Surface Water Intake Improvements \$966,000
- 200,000/50,000 -Flood Mitigation Assistance Grant Crooked Creek
- Stormwater Study Phase 1 (pre-application approved) \$225,000

Federal Emergency Management Agency Public Assistance for citywide PPE \$8,625.15

SC Department of Public Safety

- Emergency Supplemental Funding grant for specific PPE to be purchased for the Police Department \$6,374. *\*COVID19*

SC Department of Commerce CDBG Neighborhood Revitalization Grant

- Demolition of derelict houses from (Jennings to Cottingham) \$500,000/\$50,000

# Memo

**To:** Max Alderman, City Administrator & Dir. Of Public Utilities  
**From:** Angela W. Ward, Asst. C.A. *AW*  
**cc:**  
**Date:** August 10, 2020  
**Re:** August Monthly Report Summary

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- Employee orientation for newly hired Electric Lineworker.
- Begin working on SCMIRF annual renewals.
- Participated in virtual MASC HR meeting.
- Interviews were held for Sanitation Worker.
- Interviews were held for Sanitation/Motor Equipment Operator.

# Memo

**To:** Max Alderman, City Administrator and Director of Public Utilities  
**From:** Rebekah D. Hayes, Director of Finance *Rebekah D. Hayes*  
**Date:** September 7, 2020  
**Re:** August Monthly Report

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Following is a summary report for Municipal Court Administration, Finance and Business License Departments.

**Municipal Court:** Of the \$7,732.63 fines and fees revenue collected by Municipal Court, \$4,044.49 was remitted to the State Treasurer.

**Finance:** General Fund revenues year to date total \$2,191,985.70. Year to date expenditures total \$2,250,183.53. The Utility Fund revenues year to date total \$4,982,210.74. Year to date expenditures total \$4,587,089.04

The balance of cash in various non-restricted, restricted, and assigned checking accounts totals \$4,179,333.68.

**Business License:** New businesses

*The Humidor Cigars and Wine*                      125 Broad Street  
*Hicks Pick Up and Delivery Service*

REVENUE AND EXPENDITURE REPORT FOR CITY OF BENNETTSVILLE  
 PERIOD ENDING 08/31/2020

ACCOUNT DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	% BDGT USED
nd 10 - GENERAL FUND			
401 - TAXES	1,116,000.00	78,014.78	6.99
402 - LICENSES AND PERMITS	794,000.00	591,731.11	74.53
403 - FINES AND FORFEITURES	125,400.00	11,922.35	9.51
404 - UNRESTRICTED INTERGOVERNMENTAL	1,221,000.00	455,388.48	37.30
405 - RESTRICTED INTERGOVERNMENTAL	132,000.00	0.00	0.00
406 - SALES AND SERVICE CHARGES	973,200.00	360,573.75	37.05
407 - USE OF MONEY	41,700.00	1,735.48	4.16
408 - MISCELLANEOUS/OTHER	214,900.00	125,953.11	58.61
409 - OTHER FINANCING SOURCES & TRANSFERS	2,130,000.00	566,666.64	26.60
<b>TOTAL REVENUES</b>	<b>6,748,200.00</b>	<b>2,191,985.70</b>	<b>32.48</b>
410 - CITY COUNCIL	123,623.00	28,100.44	22.73
411 - CITY ATTORNEY	23,937.00	7,979.00	33.33
412 - MUNICIPAL COURT	139,931.00	45,912.81	32.81
413 - CITY ADMINISTRATION	209,757.00	83,590.81	39.85
414 - PLANNING & ZONING	181,210.00	69,217.38	38.20
415 - FINANCE	222,104.00	70,616.62	31.79
416 - HUMAN RESOURCES	38,359.00	15,272.63	39.81
417 - TOURISM, PARKS AND RECREATION	343,364.00	110,971.04	32.32
421 - POLICE	2,478,340.00	876,982.11	35.39
422 - FIRE	862,680.00	324,105.04	37.57
431 - STREETS AND SANITATION	1,168,172.00	424,108.31	36.31
432 - SHOP	62,978.00	20,783.94	33.00
433 - BEAUTIFICATION	178,271.00	65,175.91	36.56
440 - NON-DEPARTMENTAL	37,137.00	41,792.23	112.54
445 - DEBT SERVICE	384,142.00	13,259.02	3.45
450 - OTHER FINANCING USES & TRANSFERS	95,000.00	0.00	0.00
460 - CAPITAL OUTLAY	199,195.00	52,316.24	26.26
<b>TOTAL EXPENDITURES</b>	<b>6,748,200.00</b>	<b>2,250,183.53</b>	<b>33.34</b>
<b>nd 10 - GENERAL FUND:</b>			
TOTAL REVENUES	6,748,200.00	2,191,985.70	32.48
TOTAL EXPENDITURES	6,748,200.00	2,250,183.53	33.34
<b>TOTAL OF REVENUES &amp; EXPENDITURES</b>	<b>0.00</b>	<b>(58,197.83)</b>	<b>100.00</b>

PERIOD ENDING 08/31/2020

ACCOUNT	DESCRIPTION	2020-21 AMENDED BUDGET	YTD BALANCE 08/31/2020	% BDGT USED
fund 30 - UTILITY FUND				
406 - SALES AND SERVICE CHARGES		16,917,300.00	4,969,432.55	29.37
407 - USE OF MONEY		60,000.00	4,465.09	7.44
408 - MISCELLANEOUS/OTHER		4,000.00	8,313.10	207.83
409 - OTHER FINANCING SOURCES & TRANSFERS		0.00	0.00	0.00
TOTAL REVENUES		16,981,300.00	4,982,210.74	29.34
465 - WATER TREATMENT PLANT		924,706.00	323,609.43	35.00
466 - WATER DISTRIBUTION SYSTEM		362,144.00	122,658.03	33.87
470 - WASTEWATER TREATMENT PLANT		466,943.00	146,448.98	31.36
471 - SEWER/STORMWATER COLLECTION SYSTEMS		158,985.00	44,300.42	27.86
475 - ELECTRIC TRANSMISSION SYSTEM		8,348,766.00	2,344,143.93	28.08
476 - GAS DISTRIBUTION SYSTEM		1,917,688.00	326,939.15	17.05
480 - UTILITY ADMINISTRATION		576,390.00	204,423.32	35.47
481 - UTILITY BILLING		530,102.00	201,833.53	38.07
485 - NON-DEPARTMENTAL		787,870.00	78,236.53	9.93
486 - CAPITAL GRANTS/CONTRIBUTIONS AND TRANSFERS		1,875,200.00	566,666.64	30.22
490 - DEBT SERVICE		1,003,006.00	218,433.08	21.78
495 - CAPITAL OUTLAY		29,500.00	9,396.00	31.85
TOTAL EXPENDITURES		16,981,300.00	4,587,089.04	27.01
fund 30 - UTILITY FUND:				
TOTAL REVENUES		16,981,300.00	4,982,210.74	29.34
TOTAL EXPENDITURES		16,981,300.00	4,587,089.04	27.01
NET OF REVENUES & EXPENDITURES		0.00	395,121.70	100.00
TOTAL REVENUES - ALL FUNDS		23,729,500.00	7,174,196.44	30.23
TOTAL EXPENDITURES - ALL FUNDS		23,729,500.00	6,837,272.57	28.81
NET OF REVENUES & EXPENDITURES		0.00	336,923.87	100.00



**City of Bennettsville**

**Fire Department**

Phone: 843-479-9001 ext.321

Fax: 843-479-1592

PO Box 1036

Bennettsville, SC 29512

**Memo**

**To: Max Alderman, City Administrator**

**From: Chris Burks, Fire Chief**

**Ref: Monthly Report**

**Date: September 2, 2020**

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**Calls:**

During the month of August, the Bennettsville Fire Department responded to a total of 45 calls. There were 28 calls in the City Limits, and 17 in the county coverage area.

**Public Relations:**

**Vehicles, Equipment, and Station Maintenance:**

Dive 4 – is out of service due to funding since March 2019

Tower 4 – is out of service. All repairs that had to be done in Alabama (Williams Fire Apparatus) are now complete. The ladder truck is now at FES in Sumter, SC. Repairs should begin around September 8, 2020.

Engine 42 – is currently at Carolina International. Problems are unknown at this time.

Pump Testing – Engines 41, 42, and 45 all passed their pump test with some minor issues that have been approved to be repaired in the coming month.

**Fire Department Response Times:**

Our overall average response time for the month was 6.73 minutes. (dispatched to on scene)

Our average time on scene for the month was 45.16 minutes.

**Community Risk Reduction:**

Fire Marshal Wade Cheves did a total of 1 fire inspections due to COVID-19. Fire Marshal also did a walkthrough inspection with SC State Fire Marshal's Office and Office of School Facilities at Bennettsville Intermediate School.

The fire department installed a total of 0 smoke alarms.

**Points of Interest:**

BFD had 4 overlapping calls.

Firefighters logged 319 hours of training for the month.

BFD is currently cleaning around hydrants and digitizing their locations on Active 911 (an app that is used by all members for call alerts through Marlboro Co. E-911 and mapping).

BFD had 5 personnel complete Fire Officer 1 through the SC Fire Academy.

All full-time staff completed the ROLL Program. (Reducing Opioid Loss of Life). We will be able to administer Narcan. This class was through SC DHEC and partnered with the SC Fire Academy.



# MEMO

**To:** Mayor and City Council

**From:** Chief Kevin J. Miller

**CC:** Max Alderman

**Date:** Tuesday, September 01, 2020

**Subject:** Monthly Police Reports (August 2020)

Dear Mayor and Council,

As always, it is a privilege and honor to serve as your police chief. I am happy to report that all members of the B.P.D. are still Covid free. Officers continue to take every precaution necessary to ensure that they maintain a safe work environment including cleaning workstations, utilizing social distancing, and utilizing PPE. In August, the police department also received almost \$7,000 dollars in grant funding to purchase supplies to not only protect officers but the public from the spread of Covid-19. Moreover, this grant has allowed us to absorb/negate many of the costs regarding essential supplies, which have already had a negative impact on our annual budget. The police department continues to take a proactive stance on this, and many other matters associated with our Covid-19 response plan; furthermore, keeping an open line of communication with DHEC/CDC.

The August 2020 Monthly Police Department Report begins with the Patrol Division. Officers wrote a total of 50 uniform traffic tickets and 180 warnings. Out of those citations and warnings, 27 citations were written for violations associated with commercial vehicles driving in restricted areas. Traffic enforcement continues to be monitored on a bi-weekly report, which records overall officer activities. We continue to focus on certain areas within the city, which receive complainants. Over the month of August, areas of enforcement



included but are not limited to N. Cook Street, Katherine Street, Townsend Street, West Main Street, Crestview, Hudson, and Tator House road. The Patrol Division also made a total of 20 arrests, wrote 424 incident reports, served 31 warrants, and completed 10,557 property checks. Officers also spent a combined 188 hours on downtown foot patrol and placed 199 business check cards in various locations throughout the

The Detective Division also had a very productive August. Detectives made several arrests ranging from attempted murder, felon in possession of a firearm, fraud, larceny, drug violations, and discharging a firearm within the city limits. Detectives continue to be very active in court and participating in community walks among several other assignments they are given throughout the month. The Detective Division continues to close several cases each month and maintains a "high level" of service to the citizens of Bennettsville. Detectives along with the Street Crimes Unit have also utilized limited resources several times a month, which are proving to be very productive in crime reduction through utilizing proactive policing methods.

The Administrative and Training Division continues to ensure that officers are not only in compliance with mandatory training/instruction but receive the proper equipment through the pandemic. This month, training officers held mandatory "in-class" training regarding comprehensive policy change on Duty to Intervene and Response to Active Resistance. SRO's have also returned to their school assignments and the police department continues to provide security to City Hall. We hope that soon, we will be able to accelerate training for officers and get back on track with a training calendar.

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~~Animal Services responded to (31) calls of service. Officer Walters~~  
also set (8) traps and impounded (7) animals. Animal Services is still maintaining a complete log of all enforcement activities and an animal intake form during each month to help with accountability. Officer Walters continues to fill in on day shift when we experience staff shortages. Officer Walters ability to answer police calls and fill in when day shift is short has greatly benefited patrol operations. A new "missing/lost" animal notification form has been created to help track and identify animals. Our hope is that we can better facilitate communication

between both the owner and MC Humane Society in locating the missing/lost animal.

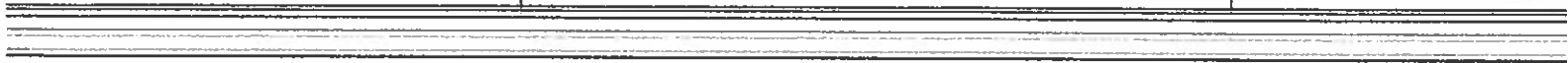
Administration staff (Mrs. Baker and Ms. McCall), recorded 424 incident reports, 7 accident reports, completed 5 background checks, placed 50 summons, 104 warning citations and 31 warrants into Law Trak. They served 74 customers in the lobby, completed 72 timesheets, completed the monthly ticket report, made 0 appointments for staff, as well as, helped citizens with 0 fire reports.

In conclusion, I would like to say that we here at the Bennettsville Police Department are working very hard every day to reduce crime in our great City through proactive policing practices; moreover, implementing new and innovative ways to have a positive impact on our relationships with all members of the community. We are still also working hard to complete our new community policing initiatives, which we hope to have completed and available to the public by November. I want to also remind all members of City Council that we are here to assist you in any way possible! Please reach out to me anytime you need anything. I am here at your disposal 24/7. Thank you again for your continued support! We will continue to work together with everyone to keep Bennettsville a safe, secure, and pleasant environment for all.

Respectfully yours,



Chief Kevin J. Miller



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# City of Bennettsville

Department of Tourism, Parks, & Recreation  
www.visitbennettsville.com

P.O. Box 1036, Bennettsville, SC 29512  
843-454-2142

**To: Max Alderman, City Administrator and Director of Public Utilities**  
**From: Elisabeth K. McNeil, Director of Tourism, Parks, and Recreation**  
**Date: September 1, 2020**  
**Re: Monthly Report for August 2020**

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The business office of the Tourism, Parks, and Recreation Department is operational at the Bennettsville Visitor Center (BVC). Our regular office hours are 9:00 a.m. to 5:00 p.m. Monday through Friday. Information is being collected and guidelines developed to train "City Ambassadors" to enable us to have the facility open each Saturday and Sunday as well as perform other functions on behalf of the City.

The City of Bennettsville was awarded a \$2,500 Let's Go 3.0 grant from Eat Smart Move More (ESMM) SC. ESMM is a 501(c)(3) non-profit organization that works with community partners across SC to create healthy eating and active living options where people live, learn, work, pray and play. The focus of their work is advocacy, community action, youth engagement, and consumer awareness. This grant will be used to assist with the transformation of Smith Park to an intergenerational neighborhood park with raised bed community gardens. Numerous city residents of all ages have a lack of transportation, a lack of access to healthy foods and areas of exercise and unhealthy diets. The addition of these community garden plots will encourage increased individual knowledge in gardening, promote partnerships with garden volunteers, and provide access to fresh food to those in need.

Jason Deese of Rockingham, NC, a certified karate instructor with his black belt in Tang Soo Do, will begin teaching youth and adult classes on Monday, September 21<sup>st</sup> beginning at 4:00 p.m. at the Bennettsville Community Center (BCC). Currently, adult classes of aerobics and total body fitness are being offered weekly at the BCC.

Brittany Jones and I have participated in Year 2 of the NRPA's Directors School virtually for the past two weeks. This exclusive professional development opportunity for parks and recreation cohorts from across the US is aimed at preparing directors to be effective leaders. Graduates of the program gain knowledge and confidence to navigate emerging challenges, improve operations and maximize positive impact on their communities. Topics covered in addition to leadership development and responding to community change include strategy, budget and finance, and directors' roles in the political environment.

# memo

## **City of Bennettsville Public Works**

**To:** Max Alderman, City Administrator  
**From:** Bill Parrish, Director of Public Works  
**Date:** September 1, 2020  
**RE:** August Monthly Report

### **Street and Sanitation**

- 1. A total of 418.16 tons of Municipal Solid Waste (MSW) was collected and transported to Lee County Landfill. This month the total was 40.89 tons less than the previous month. Total cost for June was \$11,896.65. Leaves, Limbs, and yard debris totaled 150 tons for the month. This was 60 tons less than the previous month. A total of 46.08 tons of brown goods was collected. This was 1.99 tons more than the previous month.**
- 2. We continued that mandating all our employees must wear their masks while at work or on duty.**
- 3. We continue to keep the doors locked to the general public since we have no barriers separating the public from the employees at this time.**
- 4. We are now screening employee's temperature at the beginning of the workday.**
- 5. We run the streetsweeper as staffing allows.**
- 6. Some mowing and cleaning of vacant lots has been performed by department, but only after the Planning and Zoning Department has followed the procedures in place to notify owners. Inquiries about any enforcement issue should be directed to the Planning and zoning Department.**
- 7. Department staff are continually monitoring areas with potential drainage issues and working on improving them with assistance from the South**

Carolina Department of Transportation depending who owns the highway where the problem exists.

8. Mosquito spraying continues daily, Monday through Friday. This is performed in the early evening normally between 5:30 and 7:30.

#### **Maintenance Shop**

1. We had several mechanical issues this month. Down time for several vehicles was a little long due to having to wait on parts to be shipped. The shop has also worked on several other department's' vehicles.

#### **Beautification & Recycling**

1. We have now started our regular beautification duties such as pruning, mowing, etc. during their daily activities. However, we continue to use members of this crew in the absence of other department employees during periods of annual and other leave.

2. We continue to operate two recycling drop-offs for residents wishing to recycle.

## **Purchasing Report August 2020**

- **There were a total of 172 approved purchase orders. Of those, 125 have been completely processed, and 47 are still pending. All purchase orders were processed in compliance with our purchasing ordinance.**
- **Of the approved purchase orders, 7 were for utilities inventory supplies. The items were ordered, received, and stocked accordingly.**
- **Obtained several quotes and coordinated service calls for departments as requested.**
- **Maintained the fuel system, including tanks, pumps, and Fuelmaster software. One (1) order was placed for gasoline and diesel fuel for the City Hall location.**
- **Maintained the worker's compensation insurance certificates for current vendors. These certificates are audited by the SC Municipal Insurance and Risk Financing.**
- **Assisted the utilities departments with customer service calls, preparing work orders, and dispatching.**
- **Conducted a public bid opening for surplus properties on August 5, 2020.**

# Monthly reports for August 2020

## Electric departments

repaired 13 street lights

repaired 10 security lights

installed 0 new security lights

responded 22 misc service calls

new service 0

12 locates

## Temporary service 0

system rehab work: repaired underground at apartments at 800 oakwood st.

repaired lines in storm of 8-18-20

hook up new building at Bennettsville elemt school

repaired wire on mckaller st due to tree

repaired underground at walking trail on lake

# Memo

**To:** Max Alderman, City Administrator/Director of Utilities

**From :** LEE JOHNSON, NAT. GAS SUPERVISOR

**Date:** 09, 01 ,2020

**Re:** Monthly Report for AUGUST , 2020

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## Department Work Orders:

- New Services – 0
- Miscellaneous Work Orders – 58
- Locate work orders - 64

## Monthly Activities

1. ME & MY GUY;S HAVE ALL MAINTENANCE DONE TO OUR GAS BORDER STATION & ALL 7 REGULATOR STATIONS , TO BE READY FOR OUR WINTER SEASON .
2. I GOT MY GUY'S DOING SERVICE TO OUR UNDER GROUND VALVES ON THEIR SLOW DAY'S TILL EVERYONE ON MY SYSTEM IS DONE ,
3. I HAVE MY LEAK DETECTION GUY , JAMIE STILLWELL FROM SAPP ENGINEERING IN TOWN DOING MY LEAK SURVEY ON THE WEST PART OF TOWN , WHICH HAS TO BE DONE YEARLY TO STAY IN COMPLIANCE WITH STATE ORS & PHMSA .
4. I WORKED ALL MONTH GETTING ALL MY DOCUMENTS AND REPORTS TOGETHER AND IN ORDER FOR MY ORS PIPELINE SAFETY INSPECTION , AS A MUNICIPAL GAS OPERATOR . ON 08,26,2020 I HAD MY INSPECTION DONE AND ON 08,29,2020 I GOT MY SUMMARY REPORT BACK WHERE BOTH OF MY INSPECTORS TOLD ME I DID A AWESOME JOB , CITY OF BENNETTSVILLE NATURAL GAS HAS 0 NON- COMPLIANCES & 0 VIOLATIONS WHICH I AM VERY PROUD OF .





# PIPELINE SAFETY INSPECTION SUMMARY REPORT

Approved by:

Date:

ORS Inspector:

**John Iglesias**

**Johnny Eustace**

DATE(S) OF INSPECTION: 8-26-20 & 8-28-20

DATE OF THIS REPORT: 8-28-20

NAME OF OPERATOR: **City of Bennettsville**

TYPE OF OPERATOR: **Distribution/Municipal**

TYPE OF INSPECTION: **Standard Compliance/Comprehensive**

AREA INSPECTED: **Emergency Plans**

OPERATOR REPRESENTATIVE(S): **Lee Johnson**

FOR ACTIVITY, PLEASE ALLOCATE IN HALF DAYS AND TOTAL NUMBER OF INSPECTIONS

SYSTEM LOCATION	TOTAL NUMBER OF PERSON DAYS	TOTAL NUMBER OF INSPECTIONS
<b>Bennettsville</b>	<b>4</b>	<b>1</b>
<b>TOTAL</b>	<b>4</b>	<b>1</b>

ARE THERE ANY NON-COMPLIANCES OUTSTANDING?

YES

NO

ARE ALL NON-COMPLIANCES ADDRESSED AND CORRECTED?

YES

NO

REFER THIS MATTER TO ORS LEGAL DEPARTMENT?

YES

NO

ENTER NUMBER OF HOURS SPENT ON FOLLOW-UP:

COMPLETE BELOW ANY NON-COMPLIANCE(S) FOUND DURING THIS INSPECTION

RULE OR REGULATION CITED	ADDRESS OR ENTIRE SYSTEM
<b>No probable violations found during this inspection.</b>	

## **SUMMARY REMARKS**

On Wednesday and Friday, August 26 and 29, 2020, Pipeline Safety Inspectors – John Iglesias and Johnny Eustace conducted an Emergency Response Plan Inspection on the City of Bennettsville. Bennettsville’s emergency response plan is in their O&M, in Volume 1, Chapter 6, and satisfactorily meets all the requirements of CFR 49, 192.615. Note that Bennettsville does not operate, nor do they meet the definition for a control room. Therefore, §192.615(a)(11) and §192.631 are not applicable to them. The city of Bennettsville Emergency Response Plan also satisfactorily meets the State of SC PLS requirements. However, Mr. Eustace and I have recommended that the City of Bennettsville include the South Carolina Public Service Commission when reporting serious injury or death of any person, customer outages of 50 or more customers, and property damage more than \$5,000. Nonetheless, the city of Bennettsville does have procedures to report all reportable events and incidents to The South Carolina Office of Regulatory Staff.

The City of Bennettsville, in 2019, has responded to all odor and gas leak call-ins under an hour, and typically arrive on scene between 8 and 15 minutes. Currently Bennettsville does not have a protocol or procedure whereby the SC Attorney General’s Office is notified about damages occurred by violation of the SC811 Law. Therefore, Bennettsville has not filed any claims with the SC Attorney General’s Office. However, Utility Supervisor – Lee Johnson has arranged a meeting with SC811 and is committed to setting up a protocol and or procedure to submit claims with the Attorney General against contractors who damage their natural gas system.

Mr. Eustace and I have reviewed all the 2019 Bennettsville records required by the Emergency Response Plan Inspection Form. We did not find any potential issues or probable violations for this inspection regarding The City of Bennettsville’s records.

### **Findings**

Mr. Eustace and I found no probable violations during this inspection. However, we do recommend that the City of Bennettsville add reporting State mandated reportable events and incidents, in conjunction to the ORS, to the PSC as well, to their procedures. Furthermore, we recommend Bennettsville follow through with establishing a process to file claims with the Attorney General’s Office regarding damages done to their system by contractors who violate SC811 protocols.

See attached ORS Emergency Response Plan Inspection.

**MONTHLY REPORT  
WATER DISTRIBUTION/  
WASTEWATER COLLECTION  
AUGUST 2020  
Mike Belcher, Supervisor**

**Water Distribution:**

Responded to 25 service line/meter water leaks and 3 main line leaks  
Checked, replaced water meters, or got readings for meter readers 17  
Responded to 6 water related miscellaneous service calls  
Responded to 27 SC 811 Locate Tickets by locating and marking our water lines to prevent damage and interruption of service due to construction by others.  
Replaced 4 water service lines

Receiving and reviewing Backflow Test Reports from our commercial customers to ensure their devices are operating properly.

**Wastewater Collection:**

Responded to 25 sewer blockage calls  
Camera Inspected 2 locations in the sewer system  
Responded to 27 SC 811 Locate Tickets by locating and marking our water lines to prevent damage and interruption of service due to construction by others.

Continued sewer line inspection and cleaning as part of compliance with EPA's CMOM (Capacity, Management, Operations and Maintenance) regulations.

**Grant Funded System Improvement Projects:**

The Wells Street Area Sewer Upgrade CDBG Project is now completed. The grant award amount was \$750,000 and total project cost was \$890,468. IPR Southeast was the construction company and we are still waiting for the S.C. Department Commerce to approve the Final Change Order and Pay Request.

The Northern Water System Upgrades Project in the Shady Rest Park area is now complete. This is a SC Rural Infrastructure Grant we applied for in the amount of \$487,900 and a total project cost of \$581,321. Southern Fiber Construction and Management Co, LLC was the construction company and the Grant is closed out.

On June 12<sup>th</sup> we were awarded another CDBG Grant amount of \$747,700 to replace 3100 feet of 15 in gravity sewer line at a total project cost of \$854,200. This is the city's main sewer outfall line that runs parallel to Crooked Creek to the Wastewater Plant. This project was advertised for bids and the Bid Opening was held on August 6, 2020 and we are awaiting permission from the SC Department of Commerce to award the contract to the low bidder as indicated in the Recommendation Package from Hanna Engineering. Due to the low bid amount, we are now attempting to use some of the remaining grant funds to add about an additional 300 feet of line replacement to the project.

Then about 4 weeks after we award the contract, we will have the Pre-Construction Meeting and then the Notice to Proceed will begin and the contractor will have 90 days to complete the construction.

In March 2021, I plan to apply for both CDBG and RIA Grants again after further evaluation of the water and wastewater areas.

## Monthly Report for August 2020

**To:**

**Max Alderman**

### Water Treatment Plants

- Ran water plant, collected samples, ran all test, calibrated meters & did all paperwork
- Checked all well systems-Lyall St., Coxe Rd. East, Odom Rd., Sandy Grove Rd., Gibson Hwy., New Gibson Hwy., Beauty Spot Well, Lake pump house, Old Beauty Spot/Wallace Rd., & Beauty Spot Rd. / International Rd., Raw Water Station & Beauty Spot/E. Main Ext. Grass cut at every well site by plant staff.
- Had to replace window at Broad St., worked on pump in pit.
- Greased packing glands at raw water intake, JA put booster on Odom well, replaced battery at Sandy Grove well.
- Tanner Industries came and worked on Ammonia tank @ Lyalls St.
- 8/29/20 had to run plant longer and fill clearwell and water tanks back to normal levels due to main water line break at Karen Circle.

On Call schedule for WTP-843-544-3786

8/3/20 – 8/9/20 – James Rogers

8/10/20 – 8/16/20 – Freddy Stubbs

8/17/20 – 8/23/20 – James Altman

8/24/20 – 8/30/20 – Michael Leggett

### Wastewater Plant:

- Checked ALL Lift stations, Atkins St, Ayers St, County Complex, Creek, Eugene Copeland, Evans, Federal, Fletcher St, Glenfield, Grove Park, Hamlet Hwy, Hanes, Hunter St., Industrial Park, Ladavanh's, Lakeside, Morris St., Motel, Oakwood, Powell, Wal-Mart
- Vacuumed out lift stations- Atkins St, Ayers St, County Complex, Creek, Eugene Copeland, Evans, Federal, Fletcher St, Glenfield, Grove Park, Hamlet Hwy, Hanes, Hunter St., Industrial Park, Ladavanh's, Lakeside, Morris St., Motel, Oakwood, Powell, Wal-Mart
- Completed Vector Reduction testing
- Completed Toxicity sampling
- E&S Fabrication completed repairs to grit pump. Unit is now installed and back in service
- Water leak at bar screen/grit chamber area repaired
- Replaced electric motor on return sludge pump #1

On Call schedule for WWTP-843-544-6024

8/3/20 – 8/9/20 – Danny Locklear

8/10/20 – 8/16/20 – Julian Kimrey

8/17/20 – 8/23/20 – Rickie Huckabee

8/24/20 – 8/30/20 – Julian Kimrey