



CITY OF BENNETTSTVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP
August 3, 2026

REQUEST FOR PROPOSALS

CITY OF BENNETTSTVILLE, SOUTH CAROLINA

ROADWAY REPAIRS AND PAVEMENT REHABILITATION

Livingston Street

RFP #26-07-002

DUE DATE AND TIME:	August 26, 2026, at 5:00 pm Eastern Time
RECEIPT LOCATION:	City of Bennettville Procurement Division 501 East Main Street / P.O. Box 1036 Bennettville, SC 29512
OFFICIAL CONTACT:	Tasha Townsend, Procurement Manager (843) 479-9001, Ext. 331 tasha.townsend@bennettvillesc.com
PROJECT LOCATION:	Livingston Street Bennettville, South Carolina
SUBMITTAL LABEL:	RFP #26-07-002 - Roadway Repairs and Pavement Rehabilitation

NOTICE: The City of Bennettville reserves the right to reject any or all submissions or any portions thereof; waive irregularities or minor informalities; request clarification; negotiate with one or more Offerors; cancel or reissue this solicitation; and make an award deemed to be in the best interest of the City.

1. GENERAL INFORMATION

1.1 Background

The City of Bennettsville is seeking proposals from qualified and properly licensed roadway contractors to furnish all labor, materials, equipment, supervision, traffic control, testing, hauling, disposal, and incidentals necessary to repair and rehabilitate portions Livingston Street in Bennettsville, South Carolina. The project is intended to correct localized pavement failures, potholes, alligator cracking, base failures, settlement near utility and drainage structures, low areas, and roadway profiles that contribute to standing water.

The roadway limits identified by the City are approximate and are provided to assist Offerors in preparing proposals. The selected Contractor shall field-verify dimensions and existing conditions before beginning work and shall promptly report material discrepancies to the City.

1.2 Approximate Project Limits

Street	Approximate Length	Approximate Width	Approximate Area
Livingston Street	760 LF	20 FT	15,200 SF
Total (approximate)	760 LF	20 FT	15,200 SF

Important: Quantities are estimates for proposal comparison and do not relieve the Contractor from field verification. Final payment shall be based on the contract pricing method and accepted quantities authorized by the City.

1.3 Project Objectives

- Restore structurally sound, smooth, and durable pavement surfaces.
- Remove failed asphalt and unsuitable base materials where necessary.
- Correct localized settlement and low areas that cause water ponding.
- Maintain safe access for residents, emergency services, deliveries, and City operations during construction.
- Protect adjacent property, curb, drainage facilities, utility structures, lawns, and other improvements.
- Complete the work with minimal disruption and in accordance with applicable laws, codes, permits, and accepted roadway construction practices.

1.4 Procurement Process

This Request for Proposals is a competitive sealed proposal procurement and is not a low-bid-only solicitation. Proposals will be evaluated for responsiveness, responsibility, technical approach, qualifications, schedule, past performance, and cost. The City may conduct discussions, request clarifications, require revised proposals, negotiate terms, or make an award without discussions when doing so is in the City's best interest.

2. PROCUREMENT SCHEDULE AND COMMUNICATIONS

2.1 Anticipated Schedule

Milestone	Date / Time
RFP Issued	August 3, 2026
Optional Pre-Proposal Site Visit	August 13, 2026 / 5:00 pm / Livingston Street
Deadline for Written Questions	August 17, 2026, at 5:00 p.m.
Addendum Issued, if necessary	August 19, 2026
Proposal Submittal Deadline	August 26, 2026, at 5:00 pm
Evaluation Committee Review	August 27, 2026

CITY OF BENNETTSVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP

Notice of Intent to Award	August 28, 2026
Anticipated Notice to Proceed	August 31, 2026

The City may revise the schedule by written addendum. Offerors are responsible for monitoring the City's designated solicitation source and confirming receipt of all addenda.

2.2 Questions

The City will not accept telephone calls or unscheduled visits regarding this RFP. All questions must be submitted in writing to the Official Contact listed on the cover page by the stated deadline. No interpretation, modification, or response shall be binding unless issued in writing by the City through an addendum or other authorized written communication.

2.3 Unauthorized Communications

From issuance of this RFP through final award, Offerors shall not contact elected officials, City employees, consultants, or evaluation committee members regarding this procurement except through the Official Contact. Unauthorized communications may result in disqualification.

2.4 Site Examination

Offerors are strongly encouraged to inspect all project streets before submitting a proposal. Submission of a proposal constitutes acknowledgment that the Offeror has examined the sites, considered access, traffic, utilities, drainage, staging, disposal, neighborhood conditions, and other factors that may affect the work. Failure to inspect shall not constitute grounds for additional compensation.

3. DETAILED SCOPE OF WORK

3.1 General Requirements

The Contractor shall provide a complete, functional, and accepted roadway repair project, including all incidental work reasonably necessary to achieve the intended result whether or not each incidental item is expressly identified. Work shall be coordinated with the City's designated Project Manager.

Mobilization and Preconstruction: Attend a preconstruction conference; submit schedule, traffic control plan, emergency contacts, material information, certificates, and other required documents; establish limits of work; photograph existing conditions; and coordinate staging and access.

Traffic Control and Public Access: Provide, install, maintain, and remove signs, cones, barricades, channelizing devices, flaggers, temporary markings, and other controls necessary to protect workers and the public. Maintain access to residences and emergency routes. Road closures require prior written City approval.

Pothole and Localized Failure Repairs: Identify potholes and failed pavement within the project limits; saw-cut, mill, or remove deteriorated asphalt to neat lines and sound pavement; remove loose or unstable material; repair the underlying base as needed; apply tack coat; place and compact asphalt in suitable lifts; and create a smooth transition to adjoining pavement.

Alligator Cracking and Surface Breakup: Repair areas exhibiting extensive alligator cracking, rutting, shoving, breakup, or other signs of structural distress. Surface-only patching is not acceptable where base or subgrade failure is present.

Base and Subgrade Reconstruction: Excavate failed pavement and unsuitable base or subgrade to the depth required to reach stable material. Proof-roll or otherwise evaluate exposed areas when directed. Install approved aggregate base in controlled lifts, moisture-condition as necessary, compact, and restore the pavement section.

Asphalt Placement: Furnish and install asphalt materials appropriate for municipal roadway use and compatible with the existing pavement. Place only on properly prepared, clean, dry, and stable surfaces. Construct joints, edges, tie-ins, and transitions to prevent segregation, raveling, water intrusion, or abrupt grade changes.

Drainage and Roadway Profile Corrections: Eliminate standing-water areas by correcting localized low spots and restoring a positive roadway profile. Work may include removal and replacement of pavement and base, feathering or profile correction, and adjustment around drainage features. The Contractor shall not alter drainage patterns beyond the project area without written approval.

Storm Drain and Utility Structures: Inspect visible storm drain and utility structures adjacent to pavement for settlement or abrupt transitions. Protect all structures and coordinate any adjustment. Adjust surrounding pavement, and when authorized adjust frames, covers, grates, valves, or boxes to produce a smooth transition and maintain access and function.

Edges, Shoulders, and Adjacent Property: Protect curbs, lawns, trees, driveways, mailboxes, sidewalks, utilities, and private property. Repair damage caused by construction. Restore disturbed shoulders and roadside areas with suitable material, grading, seed, straw, sod, or other treatment as directed.

Cleanup and Closeout: Remove debris, excess material, temporary devices, and equipment; sweep pavement; clean drainage structures affected by the work; restore staging areas; provide final photographs; complete punch-list work; submit warranties, test results, tickets, and releases; and obtain final acceptance.

3.2 Street-Specific Work

Livingston Street

- Repair potholes and localized failures identified during field review.
- Remove deteriorated pavement until sound material is reached.
- Replace failed base material where necessary.
- Repair alligator cracking, surface breakup, and areas of base failure.
- Inspect adjacent storm drain and utility structures for settlement.
- Correct localized low spots and restore a smooth, drainable roadway profile.

3.3 Unforeseen or Additional Work

Work beyond the clearly identified scope shall not proceed without written authorization. The Contractor shall provide written notice, supporting photographs, quantities, labor/equipment information, and proposed pricing before performing additional work. Emergency measures necessary to protect life or property shall be reported immediately.

4. TECHNICAL AND PERFORMANCE REQUIREMENTS

4.1 Applicable Standards

Unless a more stringent requirement is stated in the contract, work shall comply with applicable federal, state, and local requirements and the current editions in effect at the time of construction of relevant SCDOT standard specifications and drawings, the Manual on Uniform Traffic Control Devices, OSHA requirements, manufacturer instructions, and generally accepted roadway construction practices. References to external standards are intended to establish minimum quality and performance.

4.2 Materials

- Asphalt, aggregate base, tack coat, and related materials shall be new, suitable for the intended use, and obtained from approved or reputable sources.
- The Contractor shall submit asphalt mix information, aggregate source information, and product data when requested.
- Materials contaminated by debris, excessive moisture, segregation, or improper storage shall not be incorporated into the work.
- Reclaimed or recycled materials may be used only when compliant with applicable specifications and accepted by the City.

4.3 Surface Preparation and Placement

- Cut or mill repair limits to sound pavement and construct neat, stable edges.
- Clean repair areas of dust, loose material, vegetation, standing water, and contaminants.
- Apply tack coat uniformly to vertical and horizontal asphalt contact surfaces where required.
- Place asphalt at appropriate temperatures and in lifts suitable for achieving density and bond.
- Compact each lift promptly using equipment appropriate for the repair size and location.
- Construct finished surfaces to drain, match adjoining grades, and provide a smooth ride without depressions, humps, open joints, or segregation.

4.4 Quality Control, Testing, and Inspection

The Contractor is responsible for quality control. The City may inspect materials and workmanship at any time and may require testing when necessary to verify compliance. The Contractor shall cooperate with inspectors and provide access to work, delivery tickets, batch information, and test results. Work covered before required inspection may be required to be uncovered at the Contractor's expense.

- Provide daily records of work locations, personnel, equipment, weather, quantities, and material deliveries.
- Retain asphalt and aggregate delivery tickets and submit copies with payment requests.
- Perform or arrange density, compaction, thickness, or material testing when required by the contract or requested due to suspected nonconformance.
- Remove and replace rejected work at no additional cost to the City.
- Final acceptance does not relieve the Contractor from warranty obligations or responsibility for latent defects.

4.5 Work Hours and Noise

Normal work hours shall be coordinated with the City. Work outside approved hours, including nights, weekends, or holidays, requires prior approval unless necessary for emergency protection. The Contractor shall comply with applicable noise, lighting, and nuisance requirements.

4.6 Environmental Protection

- Prevent asphalt, fuel, sediment, debris, wash water, and other pollutants from entering storm drains, waterways, or private property.
- Maintain spill-control materials and immediately contain and report spills.
- Dispose of removed pavement, unsuitable material, and debris at lawful facilities.
- Control dust, tracking, and mud on public streets.
- Protect trees and vegetation outside approved disturbance limits.

5. CONTRACTOR RESPONSIBILITIES

- Obtain and maintain all licenses, permits, registrations, and certifications required to perform the work.
- Provide competent supervision and sufficient trained personnel and equipment to meet the schedule.
- Locate and protect utilities; coordinate with utility owners; and comply with South Carolina excavation notification requirements.
- Provide a competent safety representative and comply with all safety laws and site requirements.
- Maintain orderly staging areas and secure equipment and materials.
- Promptly correct unsafe conditions and respond to City concerns.
- Notify affected residents and property owners in the manner and timeframe approved by the City.
- Pay all subcontractors and suppliers and provide lien waivers or affidavits when requested.
- Be responsible for means, methods, sequencing, temporary works, and construction safety.
- Assign a single project manager authorized to act for the Contractor.

6. CITY RESPONSIBILITIES

- Designate a Project Manager and provide reasonable access to project areas under City control.
- Identify known project limits and priorities and review proposed repair limits with the Contractor.
- Review submittals, requests, and payment applications within a reasonable period.
- Coordinate City-owned utility information when available.
- Inspect work for acceptance and provide punch-list comments.
- Issue written authorization for approved changes.

7. SCHEDULE, COMPLETION, AND WARRANTY

7.1 Project Schedule

The Offeror shall propose a realistic schedule showing mobilization, traffic-control setup, repair activities by street, inspections, cleanup, and completion. The city anticipates requiring substantial completion within 60 consecutive calendar days after the Notice to Proceed and final completion within 90 calendar days after substantial completion. The final contract will establish the controlling dates.

7.2 Delays and Liquidated Damages

The Contractor shall promptly notify the City in writing of events affecting the schedule. Time extensions require written approval. The City may include liquidated damages of \$100 per calendar-day for unexcused delay, representing estimated administrative and public impacts and not a penalty.

7.3 Warranty

The Contractor shall warrant labor and materials for not less than two (2) years after final acceptance, or for a longer period offered in the proposal or required by a manufacturer. During the warranty period, the Contractor shall correct settlement, raveling, delamination, failed patches, open joints, ponding caused by deficient work, and other defects attributable to materials or workmanship at no additional cost. Warranty corrections shall be scheduled promptly after notice.

8. PROPOSAL SUBMITTAL REQUIREMENTS

Proposals shall be complete, concise, and organized in the order below. The City may deem materially incomplete proposals nonresponsive.

Transmittal Letter: Signed by an individual authorized to bind the Offeror; acknowledge all addenda; identify the proposed project manager; and state that the proposal remains valid for at least ninety (90) days.

Company Information: Legal name, address, telephone, email, ownership structure, years in business, South Carolina contractor license information, and primary contact.

Qualifications and Experience: Experience with municipal street repair, asphalt paving, pavement rehabilitation, base reconstruction, drainage corrections, and work in occupied residential areas.

Project Team: Names, roles, experience, licenses, and availability of key personnel and major subcontractors.

Project Approach and Methodology: Detailed plan for field verification, repair selection, sequencing, traffic control, utility coordination, quality control, drainage correction, public access, cleanup, and closeout.

Schedule: Proposed start date, duration, milestones by street, and anticipated final completion.

Equipment and Resources: Major equipment, crews, asphalt supply arrangements, haul capacity, and contingency resources.

Safety Record and Plan: Summary of safety program, recent experience modification rate if available, reportable incidents, and proposed project safety measures.

CITY OF BENNETTSVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP

References: At least three references for comparable projects completed within the past five years, including client, contact, email, phone, project description, value, and completion date.

Claims and Litigation: Disclosure of material claims, terminations, defaults, debarments, or litigation during the past five years that may affect responsibility.

Cost Proposal: Completed price proposal form, unit prices, allowances, and any clearly identified assumptions or exclusions.

Required Documents: Insurance evidence, W-9, licenses, affidavits, certifications, and other forms required by the City.

9. PRICE PROPOSAL

Offerors shall provide a complete price for the base scope and unit prices for adjustments. Pricing shall include mobilization, labor, materials, equipment, traffic control, testing, hauling, disposal, overhead, profit, taxes, permits, insurance, bonds, and all incidentals unless expressly excluded by the City.

Item	Description	Estimated Quantity	Unit	Proposed Amount / Unit Price
1	Mobilization, bonds, insurance, and closeout	1	LS	\$ _____
2	Traffic control and maintenance of access	1	LS	\$ _____
3	McKellar Street repairs and rehabilitation	1	LS	\$ _____
4	Henrietta Street repairs and rehabilitation	1	LS	\$ _____
5	South Jordan Street repairs and rehabilitation	1	LS	\$ _____
6	Full-depth asphalt/base repair - additional	_____	SY	\$ _____ / SY
7	Asphalt milling/removal - additional	_____	SY	\$ _____ / SY
8	Aggregate base replacement - additional	_____	TON	\$ _____ / TON
9	Asphalt surface course - additional	_____	TON	\$ _____ / TON
10	Utility structure adjustment - additional	_____	EA	\$ _____ / EA
11	Drainage/profile correction - additional	_____	SY	\$ _____ / SY

TOTAL BASE PROPOSAL: \$ _____

Amount in words: _____

Pricing notes/assumptions: _____

10. EVALUATION AND SELECTION

An Evaluation and Selection Committee will evaluate responsive proposals and select the proposal representing the best value to the City. The City may consider the following criteria and may refine weights before issuance:

CITY OF BENNETTSVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP

Criterion	Description	Points
Qualifications and Comparable Experience	Relevant municipal paving and repair experience; licenses; demonstrated performance.	20
Technical Approach and Methodology	Understanding of conditions, repair methods, drainage corrections, sequencing, traffic control, quality control, and risk management.	25
Project Team, Equipment, and Capacity	Experience and availability of personnel, equipment, suppliers, and subcontractors.	15
Schedule and Completion Plan	Reasonableness, responsiveness, and ability to minimize disruption.	10
Past Performance and References	Quality, timeliness, claims history, responsiveness, and warranty performance.	10
Cost Proposal	Total cost, unit prices, completeness, reasonableness, and value.	20
TOTAL		100

The City is not obligated to select the lowest-cost proposal. The City may request interviews, oral presentations, site visits, financial information, or a best and final offer. Award is contingent upon successful negotiation, verification of responsibility, funding availability, and required approvals.

11. CONTRACT REQUIREMENTS

11.1 Insurance

Before beginning work, the selected Contractor shall provide certificates of insurance from carriers authorized to do business in South Carolina. Final limits will be stated in the contract. Unless revised by the City, anticipated minimum coverages include workers' compensation as required by law; employer's liability; commercial general liability; automobile liability covering owned, hired, and non-owned vehicles; and umbrella/excess liability when required. The City shall be named as an additional insured for ongoing and completed operations where applicable.

11.2 Bonds

The City will not require a bid bond for this project.

11.3 Licenses and Legal Compliance

The Contractor and subcontractors shall maintain all required licenses and comply with applicable employment, immigration, tax, nondiscrimination, procurement, safety, environmental, and public contracting requirements, including City Code provisions applicable to responsibility and disqualification.

11.4 Indemnification

The final contract shall require the Contractor, to the fullest extent permitted by law, to defend, indemnify, and hold harmless the City and its officials, employees, and agents from claims, damages, losses, and expenses arising from the Contractor's work, negligence, breach, or violation of law, subject to terms approved by the City Attorney.

11.5 Changes and Payment

No change in price or time is valid without written authorization by the City. Payment applications shall include accepted quantities, supporting tickets, photographs, subcontractor information, and other documentation

CITY OF BENNETTSVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP

requested by the City. The City may withhold payment for defective work, incomplete documentation, unresolved claims, failure to pay subcontractors, or noncompliance. Retainage, if any, will be stated in the contract.

11.6 Termination

The City may terminate the contract for cause or convenience under terms stated in the final agreement. Upon termination, the Contractor shall protect the work, stop activities as directed, and provide records, materials, and closeout information.

12. DISQUALIFICATION AND RESERVATION OF RIGHTS

- Failure to comply with applicable provisions of the Code of the City of Bennettsville.
- Evidence of collusion, false statements, material misrepresentation, or improper communication.
- Failure to submit required information or acknowledge addenda.
- Current debarment, suspension, or ineligibility for public contracting.
- Unsatisfactory performance, default, or failure to complete prior work.
- Lack of required licenses, insurance, bonding capacity, financial stability, equipment, or personnel.
- Material litigation, claims, or conflicts that may impair performance.
- Failure to meet the City's responsibility or responsiveness requirements.

The City reserves all rights stated in this RFP and applicable law, including the right to reject proposals, waive minor informalities, seek clarification, negotiate, make partial or multiple awards, reduce or expand the scope within available funding, cancel the procurement, or reissue the solicitation.

13. PROPOSAL FORMAT AND DELIVERY

- Submit one signed original and four (4) copies, plus one searchable PDF on electronic media or by authorized email, unless otherwise stated.
- Place sealed hard-copy proposals in an envelope marked: "RFP #26-07-002 - Roadway Repairs and Pavement Rehabilitation - DO NOT OPEN."
- Proposals must be received at the location on the cover page by the deadline. Postmarks are not sufficient.
- Late proposals will not be considered unless permitted by applicable procurement rules.
- Offerors are responsible for all proposal preparation and delivery costs.
- Proposals become City records and may be subject to disclosure under applicable law. Clearly identify proprietary material and provide the legal basis for any requested protection; the City cannot guarantee confidentiality.

14. OFFEROR CERTIFICATION AND SIGNATURE

By signing below, the Offeror certifies that the proposal is genuine and not collusive; the signer is authorized to bind the Offeror; all information is accurate; all addenda have been acknowledged; the Offeror is able to perform the work; and the proposal remains valid for the stated period.

Legal Company Name	
Address	

CITY OF BENNETTSVILLE, SOUTH CAROLINA - ROADWAY REPAIR RFP

Primary Contact / Title	
Telephone / Email	
SC Contractor License No.	
Federal Tax ID	
Authorized Signature / Date	
Printed Name / Title	

15. REFERENCE FORM

Reference 1

Client / Agency	
Contact Name / Title	
Phone / Email	
Project Name / Location	
Contract Value / Completion Date	
Description of Comparable Work	

Reference 2

Client / Agency	
Contact Name / Title	
Phone / Email	
Project Name / Location	
Contract Value / Completion Date	
Description of Comparable Work	

Reference 3

Client / Agency	
Contact Name / Title	
Phone / Email	
Project Name / Location	
Contract Value / Completion Date	
Description of Comparable Work	

APPENDIX A - EXISTING CONDITIONS, LOCATION MAP, AND PHOTOGRAPHS

The following exhibit was provided by the City to illustrate the approximate project streets and observed conditions. Photographs show representative pavement deterioration, potholes, cracking, surface breakup, ponding, and localized issues. The exhibit is informational and does not replace the Offeror's site inspection or field verification.



CITY OF BENNETTSVILLE, SOUTH CAROLINA—ROADWAY REPAIR RFP
APPENDIX A—CITY ROADWAY REPAIR SCOPE EXHIBIT

CITY OF BENNETTSVILLE, SOUTH CAROLINA 29512



STREET

Livingston Avenue = 760' (L) 20' (W) approximate

- Repair multiple potholes located near the beginning of the roadway
- Mill or remove deteriorated asphalt surrounding potholes until sound pavement is reached
- Replace failed base material where necessary
- Place and compact new asphalt surface
- Repair extensive alligator cracking and surface breakup
- Reconstruct pavement section where base failure exists
- Inspect storm drain and utility structures for settlement adjacent to pavement
- Adjust surrounding pavement as necessary to maintain smooth transition
- Eliminate standing water areas by restoring proper roadway profile.
- Correct localized low spots contributing to water ponding.



APPENDIX B - PROPOSAL CHECKLIST

- ☐ Signed transmittal letter
- ☐ Addenda acknowledged
- ☐ Company information and license
- ☐ Qualifications and comparable experience
- ☐ Project team and subcontractors
- ☐ Technical approach and methodology
- ☐ Traffic control and access plan narrative
- ☐ Quality control plan narrative
- ☐ Project schedule
- ☐ Equipment and resource plan
- ☐ Safety information
- ☐ Three references
- ☐ Claims/litigation/debarment disclosure
- ☐ Completed cost proposal
- ☐ Insurance evidence
- ☐ Signed certification and required affidavits

APPENDIX C - ADDENDA ACKNOWLEDGMENT

Addendum No.	Date Received	Authorized Initials